

Plan on Use of Capacity Enhancement Grant in 2023/24 School Year

Name of School: St. Paul's College Primary School

Means by which teachers have been consulted: at a staff meeting and by electronic staff notice

No. of operating classes (Excluding IRTPs, if any): 24

Task Area	Major Area(s) of Concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Co-curricular Activities	Develop students' multiple intelligences	Service providers will be appointed to organise co-curricular activities for the whole school during the CCA periods	<ul style="list-style-type: none"> The CCA periods provide students with various activities to develop their multiple intelligences Common free periods are arranged for co-planning sessions among subject teachers with their level partners 	From September 2023 onwards for 1 year	HK\$550,000.00	<ul style="list-style-type: none"> Students actively participate in the activities in the CCA periods Students agree that the activities in the CCA periods can help develop their multiple intelligences Enhanced collaboration among subject teachers to improve learning and teaching effectiveness 	<ul style="list-style-type: none"> Student participation records Student survey Co-planning records 	Deputy Head (Activities & Resources) and Senior Teacher (CCAs)

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STEM Education	Develop students' STEM Education	Acquire service by an outsourced agency to run activities related to STEM Education	<ul style="list-style-type: none"> Strengthen students' ability to integrate and apply knowledge and skills within and across the KLAs of Science, Technology and Mathematics Education. Relieve teachers' workload 	From September 2023 onwards for 1 year	HK\$50,000.00	<ul style="list-style-type: none"> Enhance students' interest in learning Science, Technology and Mathematics. 	<ul style="list-style-type: none"> Feedback from teachers Reflection from students 	Panel Chairs of GS and ICT
School Management	To relieve teachers' workload in non-teaching duties	To employ a teaching assistant to take up some non-teaching duties to create more room for teachers	Teachers' workload will be relieved	From September 2023 onwards for 1 year	Salary and MPF HK\$260,000	Teachers' workload is reduced	<ul style="list-style-type: none"> Feedback from teachers Performance appraisal A review of the measures taken to relieve teachers' non-teaching duties 	Deputy Head (Activities & Resources)

Redeployment of resources:

Total estimated expenses: HK\$860,000.00

Capacity Enhancement Grant 2023/2024 received from EdB: HK\$777,850

Surplus from previous years: HK\$698,059.61

Deficit in 2023-2024 school year: HK\$82,150

Total Surplus: HK\$615,909.61